

**HEALTHWATCH SALFORD BOARD MEETING MINUTES**

28<sup>th</sup> January 2025

**Part 1** – Meeting held via Zoom

3:30pm – 4:30pm

Zoom Video Link

Attendees

Name	Designation
Phil Morgan (PM) – Chair	Board Member (Chair)
J Ahmed (JA)	Board Member (Vice Chair)
Sam Cook (SC)	Chief Officer
Elyse Peacock (EP) - Minutes	Knowledge & Support Officer
Ian James (IJ)	Board Member
Nisa Khan (NK)	Board Member
Yen Siang-Tan (YS)	Board Member
Zac Wilde (ZW)	Board Member

Apologies

Name	Designation

**Part 1 (Meeting via Zoom)**

**Item 1 - Welcome and Introductions**

PM welcomed everyone to the public Board Meeting and welcomed SC back, noting the vast amount of messages of goodwill and well wishes that were asked to be passed on to SC.

SC thanked the team and board for their support during her recovery.

**Item 2 – Minutes and Action Log**

PM asked if the minutes from the 26<sup>th</sup> November 2024 Board Meeting were accurate. The board agreed.

Action log updates:

Agreed for the outstanding action of the board members to share with SC any preferred method of contact and areas of interest/specialism to be closed once SC has followed this up in the next few weeks.



Achieved.  
Valid Until  
December 2024



**Item 3 – Declaration of Interest**

None.

**Item 4 – Questions from the public**

No questions from the public had been submitted in advance.

**Item 5 – Chairs Report**

PM discussed some of the points from his Chairs Report.

- PM thanked JA for his support in attending additional meetings during SC's absence.
- PM attended the HW in Greater Manchester conference in November alongside Amy and Ali and shared how the attendance and engagement was positive.
- The funding for HW in GM has now been paid, and the bank account has now been set up. But there remain a few issues with the bank account being fully set up in the way it should be.
- Healthwatch nationally – there is the ongoing initiative of Healthwatch England taking over the commissioning nationally. The steering group for this change insisted that there must still be a link with each local commissioner.
- There does seem to be some movement as regards Healthwatch nationally – including the NHS 10-year plan, following the Darzi Review, and the Dash Review into patient safety, which covers 6 bodies covering patient safety (whilst noting this is not Healthwatch's prime area of responsibility). This follows her fiercely critical review of the CQC.
- Very positive feedback about the Men's Mental Health Commission report and Ali's presentation of the Salford Adolescent Mind's report at the recent ICP committee.

No questions were asked by the board.

**Item 6 – Chief Officers Report (verbal) and Staff Team Update**

SC gave a verbal update on her work since she has returned to work (two weeks ago, on a phased basis).

SC has a view to slowly build up her hours over the next few weeks, whilst she builds up her energy and hopes to be back to her normal hours by early February.

SC has been catching up with the staff team and her emails. It is also planned for SC to look at the office situation in the next few months.

Whilst SC was off our re-accreditation for the National Centre of Diversity was due, and she is working on a survey which will be shared with the staff team and board to review our current status.



Achieved.  
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SC has met with Danielle at HW Greater Manchester to get an update on how things are across GM and they have booked in regular meetings between them to stay up to date.

SC is working on the current quarterly report for the commissioner and our social impact status.

SC shared how Muna will be retiring as Director from Public Health in the next few months. Michelle Dennett is also leaving START in Salford. And also shared the sad news that Mike Thorpe of Broughton Trust passed away recently.

The board asked no questions.

SC talked through some of the points within the Staff Team update report:

- Ali presented the Salford Adolescent Mind's report recently at the ICP Committee and received a great response.
- The Salford Men's Mental Health Commission report was also published and received a great response too.
- We may continue to host the Silent Voices group.
- Mark has been attending public health meetings in SC's absence.
- EP gave an update on her work and asked the board if they would like to be included in our new weekly Friday feedback report which includes all the feedback comments that we have heard that week. IJ, ZW, JA and PM asked to be included in the report.

SC asked if the board had any questions on the staff update.

ZW asked if we could look at exactly what volunteers are doing during each period, rather than just hours. SC will ask AL if this can be included.

ZW also asked if we could include the feedback we receive about our reports from stakeholders on our website to showcase the quality of our reports more. SC agreed and said she was open to ideas and suggestions and would discuss with the team.

PM thanked SC and the staff team for their work.

**Item 7 – Representatives Feedback**

Nothing additional was shared to what was included in the Chairs Report.

**Item 8 - AOB**

None.

**The next meeting will be held on Tuesday 27<sup>th</sup> of May – Zoom.**



Achieved.  
Valid Until  
December 2024





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