**HEALTHWATCH SALFORD BOARD MEETING MINUTES**

14th February 2023

Part 1 – Meeting held via Zoom

3pm – 4pm

Zoom Video Link

Attendees

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| Name | Designation |
| Phil Morgan (PM) – Chair | Board Member (Chair) |
| J Ahmed (JA) | Board Member |
| Rimpy Batta (RB) | Board Member (Vice-Chair) |
| Sam Cook (CK) | Chief Officer |
| Holly Mansoor (HM) | Engagement Officer |
| Nisa Khan (NK) | Board Member |
| Scarlett Ash (SA) | Volunteer and involvement Officer |
| Elyse Peacock (EP) - Minutes | Knowledge & Support Officer |
| Ali Macleod (AM) | Engagement Officer |
| Mark Lupton (ML) | Engagement Officer |
| Yen Siang-Tan (YS) | Board Member |
| Geoff Yates (GY) | Member of the public |
| Lisa Graham (GL) | Member of the public |

Apologies

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| Name | Designation |
| Valerie Ivison (VI) | Member of the public |

Part 1 (Meeting via Zoom)

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| **Item 1 - Welcome and Introductions** |
| PM welcomed everyone to the public Board Meeting and allowed each person to introduce their selves. |
| **Item 2 – Minutes and Action Log** |
| PM asked if minutes from 7th December Board Meeting were accurate. All Board Members agreed.  All actions completed. |
| **Item 3 – Declaration of Interest** |
| PM noted that he is now a member of the interim resident’s panel. |
| **Item 4 – Questions from the public** |
| No questions from the public had been submitted in advance.  GY asked a question regarding GP home visits, and that he had heard how many practices are no longer carrying out home visits. GY asked if this is the norm. ML asked GY to pick this up with him after the meeting to discuss in more detail and that ML can then feed this back into the GP group. |
| **Item 5 – Chairs Report** |
| PM outlined main points of his Chairs Report for Part 1 of the Board Meeting.  PM noted how he was pleased to report on the confirmation of funding for Healthwatch on a Greater Manchester level. PM also noted how the need to have a partnership meeting with NCA and Healthwatch had been acknowledged and saw this as a welcomed step forward.  RB asked if there had been any progress on who would be taking forward the GM Chair role. PM explained how he was not aware that there had been any progress with this. |
| **Item 6 – Chief Officer Report** |
| The staff team firstly gave their updates on the work they have been carrying out since the last board meeting.  ML shared how he was hoping to publish the Mind over matter report in the next few weeks and offered to discuss the report at the next board meeting in April. ML added that he would be revisiting the Dentistry report, asking for an update to add to the addendum report for the six recommendations.  AM shared how she had been leading on the Enter and View projects, and is now asking volunteers for feedback on how they found it and how they felt it could be improved. AM is also co-leading on the CAMHS project with SA, which came from the 2022 Priorities Survey. AM added that she had applied for the HWE Unmet Need Grant and has been successful and is now in the process of delivering that for the deadline of the 6th March. And finally AM is working on the follow up of the recommendations for the Home Care Report from August.  SA shared how she is working on producing young people-friendly marketing, and promoting micro-volunteering opportunities. SA added that the Lived Experience volunteers are still involved and AQUA are still actively looking for volunteers. The Volunteer Lunch was held in January, with 9 volunteers attending, plus staff and board members. 55 volunteer hours had been given since the last board meeting, with 28 volunteers involved at Healthwatch Salford.  LG left the meeting.  HM shared how she has now collected 80 stories for Living Well. One theme she had noticed was with autistic service users and how they preferred for staff not to look them in the eyes, which she had fed back to the service. HM added how she is currently working on a report to review the impact of Elfwatch over the Christmas period.  EP shared how she is currently working on the transition from the Civi database over to the new Excel database spreadsheet. Additionally to that EP is working on how the feedback we hear is shared and how we report this.  SC updated the board on our recent reaccreditation for the Investors in Diversity award and thanked SA for her help with this. SA is working with SC on updating our EDI plan following the re-accreditation. SC explained how she is also working on the board skills audit and is part way through the staff teams appraisals. |
| **Item 7 – Representative’s Feedback** |
| PM prior to the meeting had circulated the Health and Social Care Scrutiny Panel report. PM shared how he felt there were still issues around the area of interrelations, with an ongoing debate around who is responsible for what.  GY shared how he felt that there were so many boards and panels and that it can be confusing for the general public. Attendees agreed with GY. SC added that she is still learning and suggested whether this could be pulled together as a map which is clear for the general public to understand.  PM said how he would speak to the GM Healthwatch and Healthwatch England about this and to see if they have any materials which may be of use.  GY shared how he is on his local PPG group and that he feels many people do not want to get involved and that numbers of involvement are decreasing as people cannot see what’s in it for them. Attendees agreed that this is a common issue. |
| **Item 8 – AOB** |
| None |

**The next meeting will be held Tuesday 11th April 2023 3pm – 4pm , via Zoom.**